

# Position Description

WellSpring Christian Church

## Technical Director

### Purpose of WellSpring Christian Church

To help people follow Jesus.

### Goal for WellSpring Staff

A team that is good at what they do, loves what they do, and loves the people they are doing it with.

### Purpose of the role

To create a distraction free environment where people can worship and connect with God.

### Principle Function

A committed member of the staff team who oversees weekly church AVL needs and shepherds the technical team at WellSpring.

### Role Level

Team Member; Reports to Worship Minister

### Competencies

All Team Members should:

- **Be a spiritually mature follower of Jesus who believes he/she has been called to serve the local church.**
- **Demonstrate Godly principles and practices.** Participate in spiritual disciplines to stay connected to Jesus including but not limited to attending Sunday morning worship, tithing, being in a group, and volunteering in an area outside of your staff responsibilities.
- **Communication.** Communicate well in both writing and speech across multiple organizational levels.
- **Use technology effectively.** Use core technology systems and program used by the church (including but not limited to Microsoft Office, Planning Center, and ProPresenter).
- **Execute ministry.** Perform the most basic forms of ministry within your ministry context/area.
- **Manage work effectively.** This person must be able to make steady progress on long-term goals while simultaneously managing various short-term concerns. Must effectively manage the tensions between “urgent” & “important” tasks & relationships. Possess the ability to function at a high level of effectiveness and calm in stressful situations.

The following competencies are specific to this role:

- **AVL skills.**
  - Have a working knowledge and experience in live and recorded video production and editing, as well as live streaming software.
  - Experience with Black Magic and ATEM video processing gear and software.
  - Experience in live audio (analog and digital signal flow and routing), recorded audio, production lighting, and computer presentation software.
- **Self-Motivated.** Ability to work without supervision, dependable and consistent in quality of work.
- **Servant's Heart.** Ability to maintain a good attitude in difficult situations, work under pressure, and manage, teach, and disciple a team of 25+ volunteers.

## Responsibilities

This person is responsible for:

- Developing, overseeing, maintaining and growing the technical ministry at WellSpring.
- Relationally connecting with technical team volunteers through coffees, lunches, and social events.
- Working with the worship minister to plan and execute special events (Worship Nights, community outreach events, Christmas events, etc.).
- Recruiting, training, scheduling, and coordinating technical volunteer teams.
- Helping to foster a culture of discipleship and authenticity in the worship arts ministry.
- Directing the AVL production of weekend services on Sunday mornings.
- Directing the AVL production of Wednesday evening Student Ministry as needed.
- Assisting the tech team with Thursday evening band rehearsals.
- Working with Worship Minister to shoot and produce videos to be used for services and events.
- Overseeing routine maintenance and upkeep on AVL equipment.
- Troubleshooting AVL equipment and recommend necessary replacements and upgrades.
- Working with Worship Minister to maintain and organize AVL inventory.
- Helping coordinate and attend Worship Arts events and team meetings.
- Assisting other ministry area leaders with AVL needs, training, etc.

## Hours/Compensation/Benefits

- Part Time: 20 hours per week
- Pay Range: to be discussed upon inquiry; based upon experience.
- Benefits: Paid vacation, sick time, ministry time away and holiday time off