

Position Description

WellSpring Christian Church

Connections Minister

Purpose of WellSpring Christian Church

To help people follow Jesus.

Goal for WellSpring Staff

A team that is good at what they do, loves what they do, and loves the people they are doing it with.

Purpose of the role

To provide a safe space for people to connect with God, each other, and WellSpring.

Principle Function

A committed staff member who creates, oversees, and protects a culture of hospitality and connection.

Role Level

Team Member; Reports to Director of Operations

Competencies

All Team Members should:

- **Be a spiritually mature follower of Jesus who believes he/she has been called to serve the local church.**
- **Demonstrate Godly principles and practices.** Participate in spiritual disciplines to stay connected to Jesus including but not limited to attending Sunday morning worship, tithing, being in a group, and volunteering in an area outside of your staff responsibilities.
- **Communication.** Communicate well in both writing and speech across multiple organizational levels.
- **Use technology effectively.** Use core technology systems and program used by the church (including but not limited to Microsoft Office and Planning Center).
- **Execute ministry.** Perform the most basic forms of ministry within your ministry context/area.
- **Manage work effectively.** This person must be able to make steady progress on long-term goals while simultaneously managing various short-term concerns. Must effectively manage the tensions between “urgent” & “important” tasks & relationships. Possess the ability to function at a high level of effectiveness and calm in stressful situations.

The following competencies are specific to this role:

- **Education.** A Bachelor's degree (Bible or Theology) from accredited college / university preferred.
- **Ministry Leadership.** Ability to lead and develop ministry teams, particularly in a group context. Ability to foster spiritual growth. Ability to teach the Bible in a relevant manner.
- **Relational Skills.** Exceptional interpersonal skills, demonstrating empathy, compassion, and the ability to build strong relationships with diverse individuals and groups. The ability to foster unity even through conflict and disagreements.
- **Self-Motivated.** Ability to work without supervision, dependable and consistent in quality of work.
- **Servant's Heart.** Ability to maintain a good attitude in difficult situations, work under pressure, and manage, teach, and disciple a team of volunteers.

Responsibilities

This person is responsible for:

- Attending and participating in regular scheduled staff and pastoral team meetings.
- Providing pastoral care and support when on call and as needed.
- Following Financial Team guidelines and working within the ministry area's approved budget.
- Leading the WellSpring First Team to create a healthy "first experience" for guests.
- Creating and implementing systems to track first-time guests through the assimilation process.
- Transitioning guests to the Discipleship Pastor as they become connected to a ministry or group.
- Creating a system to connect with individuals who are candidates for LifeTrack.
- Developing a team to help co-teach the LifeTrack sessions.
- Creating a system to follow-up with individuals who have attended a LifeTrack session to encourage them to continue with future LifeTrack sessions and provide next step opportunities.
- Working with the men's leadership team to oversee and implement programs and events to connect men to God, each other and WellSpring.
- Working with Office Administrator and Graphic Coordinator to oversee WellSpring's all church communication channels.
- Overseeing outreach ministries, such as Fuel, to connect people to the church.
- Collaborating with the staff on future church events designed to provide opportunities for individuals to connect with one another at WellSpring.

Hours/Compensation/Benefits

- Full Time: 50 hours per week: including time to attend a worship service and participate in a group.
- Pay Range: to be discussed upon inquiry; based upon experience.
- Benefits: Retirement, Paid vacation, sick time, ministry time away and holiday time off and additional benefits.